



Public Document Pack

Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

18 May 2022

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 18 May 2022 at 6.00 pm in the Council Chamber at The Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:

James Hassett
Chief Executive

AGENDA – SUPPLEMENT PACK

11. APPOINTMENT TO COMMITTEES (Pages 1 - 8)

To agree the membership of the Council's Committees, Service Committees, Regulatory Committees, Working Parties and Panels, including the appointment of the Chair and Vice-Chair and any named substitutes.

This report and its appendix is attached.

12. REPRESENTATION ON OUTSIDE BODIES (Pages 9 - 16)

To appoint the Council's representatives on Outside bodies in line with Council Procedure Rule 30.1 [Nominations to Outside Bodies].

This report and its appendix is attached.

14. APPOINTMENT OF OTHER GROUP LEADERS (Pages 17 - 18)

To note the appointment of other Group Leaders.

This report is attached.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Where there are recommendations from other Committees, please refer to the e-link under the specific agenda item to access the Officer report.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).

ARUN DISTRICT COUNCIL

REPORT TO THE ANNUAL COUNCIL MEETING ON 18 MAY 2022

SUBJECT:	Appointment to Committees
-----------------	----------------------------------

REPORT AUTHOR:	Solomon Agutu – Interim Group Head of Law & Governance and Monitoring Officer
DATE:	May 2022
EXTN:	37611
AREA:	Corporate Support

EXECUTIVE SUMMARY:

Following consultation with Group Leaders, the Council is asked to make appointments to its Service Committees; Regulatory Committees; the Standards Committee; and other Working Parties and Panels including the confirmation of the Chair and Vice-Chair where relevant.

The Council is also asked to note that there has been no annual review of the entitlement of political groups and non-aligned councillors to seats on Committees, Working Parties/Panels for 2022-23 in line with proportionality rules as there have been no changes since the last review undertaken for the Annual Meeting of the Council in 2021. Therefore, the review confirms that no change needs to be made to the entitlement of political groups to seats on committees.

RECOMMENDATIONS:

Subject to any updates given at the meeting, the Full Council is asked to:

- (1) note that there are no changes to the entitlement of political groups and non-aligned councillors to seats on Committees, Working Parties/Panels based on proportionality rules; and
- (2) to approve the appointments to Committees, Working Parties and Panels for 2022-23, together with the confirmation of the Chair and Vice-Chair where relevant, as set out in Appendix 1.

3.0 OPTIONS

- a) To approve the allocation of seats and appointments to committees as set out in Appendix 1
- b) To not support the proposals and request alternative appointments.

4.0 CONSULTATION:		
Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council		✓
Relevant District Ward Councillors		✓
Other groups/persons (please specify) <ul style="list-style-type: none"> Group Leaders on the allocation of seats in accordance with constitutional requirements 	✓	
5.0 ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail below)	YES	NO
Financial		✓
Legal		✓
Human Rights/Equality Impact Assessment		✓
Community Safety including Section 17 of Crime & Disorder Act		✓
Sustainability		✓
Asset Management/Property/Land		✓
Technology		✓
Other (please explain)		✓
6.0 IMPLICATIONS: There are no other implications.		

7.0 REASON FOR THE DECISION:
To reflect legislative and constitutional requirements for reviewing the proportionality and allocation of seats to Committees; and to agree the annual schedule of appointments in line with constitutional requirements.

8.0 BACKGROUND PAPERS:
The Local Government & Housing Act 1989 – Section 15 http://www.legislation.gov.uk/ukpga/1989/42/section/15
The Local Government (Committees and Political Groups) Regulations 1990 – Section 16 https://www.legislation.gov.uk/uksi/1990/1553/regulation/16/made
Arun's Constitution https://www.arun.gov.uk/constitution

ARUN DISTRICT COUNCIL
APPOINTMENTS TO COMMITTEES FOR 2022/23
18 MAY 2022

POLICY AND FINANCE COMMITTEE	CORPORATE SUPPORT	PLANNING POLICY	HOUSING AND WELLBEING
<p><i>(Leader of the Council)</i> (Chair) GUNNER</p> <p><i>(Deputy Leader of the Council)</i> (Vice-Chair) PENDLETON</p> <p>COOPER [ANDY] DIXON OPPLER ROBERTS SEEX STANLEY WALSH</p>	<p>DENDLE (Chair) ROBERTS (Vice-Chair)</p> <p>BENNETT BUCKLAND CLAYDEN COOPER [ALISON] HUNTLEY MADELEY OPPLER SEEX WARR</p>	<p>BOWER (Chair) HUGHES (Vice-Chair)</p> <p>CHAPMAN COSTER EDWARDS ELKINS JONES LURY GOODHEART THURSTON YEATES</p>	<p>PENDLETON (Chair) GREGORY (Vice-Chair)</p> <p>COOPER [ALISON] DANIELLS ENGLISH [JOAN] HAYWOOD HUGHES MADELEY NEEDS THURSTON YEATES</p>

ARUN DISTRICT COUNCIL
APPOINTMENTS TO COMMITTEES FOR 2022/23
18 MAY 2022

ENVIRONMENT	ECONOMY	AUDIT & GOVERNANCE COMMITTEE	STAFF CONSULTATION PANEL
EDWARDS (Chair) ENGLISH [PAUL] (Vice-Chair) BICKNELL CHACE GOODHEART HUNTLEY NEEDS STANIFORTH THURSTON WARR WORNE	COOPER [ANDY] (Chair) GUNNER (Vice-Chair) DIXON EDWARDS NORTHEAST ROBERTS SEEX STANIFORTH STANLEY WALSH YEATES	CLAYDEN (Chair) CHAPMAN (Vice-Chair) BENNETT BROOKS CHACE GOODHEART NORTHEAST OLIVER-REDGATE OPPLER STANIFORTH TILBROOK	<i>(Chair of Corporate Support Committee)</i> DENDLE <i>(Vice-Chair Corporate Support Committee)</i> ROBERTS <i>Chief Executive</i> <i>UNISON Branch Executive Members x 2</i>

ARUN DISTRICT COUNCIL
APPOINTMENTS TO COMMITTEES FOR 2022/23
18 MAY 2022

Page 5

PLANNING COMMITTEE	LICENSING COMMITTEE	HOUSING APPEALS PANEL
<p>CHAPMAN (Chair) LURY (Vice-Chair)</p> <p>BLANCHARD-COOPER BOWER CHACE EDWARDS KELLY GOODHEART HAYWOOD THURSTON TILBROOK</p> <p>Named Substitute Members</p> <p>CATTERSON COSTER DANIELLS HAMILTON JONES WORNE CLAYDEN COOPER (ALISON) OLIVER-REDGATE</p>	<p>BLANCHARD-COOPER (Chair) COOPER [ANDY] (Vice-Chair)</p> <p>CLAYDEN GREGORY DANIELLS HAMILTON KELLY NORTHEAST OLIVER-REDGATE STANIFORTH WORNE</p>	<p>(Chair)</p> <p>9 Vacancies to be confirmed</p>

ARUN DISTRICT COUNCIL
APPOINTMENTS TO COMMITTEES FOR 2022/23
 18 MAY 2022

Page 6

STAFF APPEALS PANEL	CHIEF EXECUTIVE'S REMUNERATION COMMITTEE	STATUTORY OFFICERS' INVESTIGATORY AND DISCIPLINARY COMMITTEE	CHIEF EXECUTIVE'S APPRAISAL PANEL
BLANCHARD-COOPER BROOKS CHACE CHAPMAN DANIELLS GREGORY PENDLETON STANIFORTH	CLAYDEN (Chair) TBC (Vice-Chair) BENNETT DIXON ROBERTS STANLEY	CLAYDEN (Chair) COOPER [ALISON] (Vice-Chair) BROOKS STANLEY WALSH	<i>(Leader of the Council)</i> GUNNER <i>(Deputy Leader of the Council)</i> PENDLETON <i>(Leader of the Opposition – The Lib Dem Group)</i> WALSH

ARUN DISTRICT COUNCIL
APPOINTMENTS TO COMMITTEES FOR 2022/23
18 MAY 2022

CHIEF EXECUTIVE'S RECRUITMENT AND SELECTION PANEL	CONSTITUTION WORKING PARTY	STANDARDS COMMITTEE	STANDARDS COMMITTEE ASSESSMENT PANEL	DISPENSATION PANEL
GUNNER (Chair) PENDLETON (Vice-Chair) COSTER STANLEY WALSH	BOWER (Chair) ANDY COOPER (Vice-Chair) BENNETT CHACE COSTER DANIELLS P ENGLISH YEATES	TILBROOK (Chair) ENGLISH [PAUL] (Vice-Chair) BENNETT BICKNELL BUCKLAND CAFFYN COSTER DANIELLS ENGLISH [JOAN] GREGORY KELLY Independent Persons: JOHN THOMPSON SANDRA PRAIL JOHN COOKE	3 Members drawn from the Standards Committee, plus 1 Independent Person [as and when needed]	3 Members drawn from the Standards Committee [confirmed as and when needed]

ARUN DISTRICT COUNCIL
APPOINTMENTS TO COMMITTEES FOR 2022/23
18 MAY 2022

STAFF SAFETY PANEL	BEACH ACCESS WORKING PARTY
<i>(Chair of Corporate Policy & Performance)</i> GUNNER <i>(One other Councillor from the Majority Group)</i>	WORNE [CHAIR] BROOKS EDWARDS ENGLISH [PAUL] NEEDS STANIFORTH

ARUN DISTRICT COUNCIL

ANNUAL COUNCIL MEETING ON 18 MAY 2022

SUBJECT:	Appointments on Representation to Outside Bodies – 2022-23
-----------------	---

REPORT AUTHOR:	Solomon Agutu – Interim Group Head of Law & Governance and Monitoring Officer
DATE:	May 2022
EXTN:	01903 737611

EXECUTIVE SUMMARY:

In accordance with Council Procedure Rule 30.1 of the Council's new Constitution, the Council is asked to approve the list of Members to be appointed to Outside Bodies.

RECOMMENDATIONS:

Subject to any updates given at the meeting, the Council is asked to approve the appointments on representation to Outside Bodies for 2022-23 as outlined in the attached Appendix 1.

1.0 BACKGROUND

- 1.1 Councillors are elected not to Arun Council (the organisation) but to Arun (the Place/the Area). In order to effectively represent Arun, the Place, Councillors, need to be aware of matters which impact both Arun, the Place and Arun, the Organisation. There are a number of key organisations which are independent of the Council and have this impact. In order that Councillors can embed themselves into the area and create and maintain effective partnerships with these organisations and their members, representatives of the Council, usually Elected Councillors, sit on these Committees and Forums.
- 1.2 This report sets out, in the appendix attached to the report, and following consultation and agreement with the Group Leaders, the Council's appointment on representation to Outside Bodies for 2022-2023, which the Council is asked to approve.
- 1.3 The Appendix attached to this report therefore sets out these appointments for the Council year 2022-23 as agreed with Group Leaders.

1.0 PROPOSALS		
1.1	The Council is asked to approve the appointments on representation to Outside Bodies for 2022-23 as set out in Appendix 1 to this report.	
1.2	In moving to a Committee style form of governance, it is expected that each Committee will receive feedback reports from those Outside Bodies relevant to the Committee's Terms of Reference and that for the Member(s) appointed by Annual Council sitting on these Outside Bodies they will need to report any issues requiring action to the Council as appropriate. Each Committee workplan is expected to make provision for reports from outside bodies.	
1.3	To facilitate this kind of reporting and feedback the Council's representative(s) on Outside Bodies will normally be expected to be either the Chair or a Member of the appropriate Committee.	
3.0 OPTIONS:		
1. To support the appointments to representation on Outside Bodies for 2022-23 as presented.		
2. To not support the appointments and request alternatives		
4.0 CONSULTATION:		
Has consultation been undertaken with:		YES
Relevant Town/Parish Council		NO
Relevant District Ward Councillors		
Other groups/persons (please specify)		
<ul style="list-style-type: none"> Group Leaders 		
5.0	ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail below)	YES
	Financial	NO
	Legal	
	Human Rights/Equality Impact Assessment	
	Community Safety including Section 17 of Crime & Disorder Act	
	Sustainability	
	Asset Management/Property/Land	
	Technology	
	Other (please explain)	
6.0 IMPLICATIONS:		
Failure to agree the Appointments to representation on Outside Bodies for 2022-23 would mean that the Council would not be complying with its Council Procedure Rules as approved at Full Council on 11 May 2022 and previous meetings.		

7.0 REASON FOR THE DECISION:

To ensure that the Council is compliant with its Council Procedure Rules approved by Full Council on 11 May 2022.

8.0 BACKGROUND INFORMATION

The Council's Constitution - <https://www.arun.gov.uk/constitution>

This page is intentionally left blank

REPRESENTATION ON OUTSIDE BODIES – 2022-23

NO	BODY	CURRENT REP	TERM OF OFFICE	RELEVANT COMMITTEE	RELEVANT LEAD OFFICER
1	Littlehampton Harbour Board	Cllr Walsh, Haywood, Roger Spencer [already appointed – 17 March 2021] Cllr Bicknell	4 year until 31 March 2025	Environment	Nat Slade
1a	Littlehampton Harbour Board – Advisory Group	Cllr Chace	19 May 21 – to May 2024	Environment	Nat Slade
3	West Sussex Mediation Service	Cllr Alison Cooper	1 yr – to Sept 2022	Housing & Wellbeing	Mo Hussein
4	Court of the University of Sussex	Leader of the Council	1 yr–to 31 July 2022	Policy & Finance	James Hassett
5	Action in Rural Sussex	Cllr Roberts	1 yr - to Oct 2022	Economy	Denise Vine
6	South East Employers	Cllr Roberts Cllr Clayden Sub: Dendle Sub: Cooper [Alison]	1 yr - to July 2022	Corporate Support	Jackie Follis
7	Tourism South East Sussex	Cllr Seex	1 yr - to May 2023	Economy	Denise Vine
9	South Downs National Park Authority	Cllr Thurston	4 yrs – May 2019 to May 2023	Planning Policy	Neil Crowther
10	Conservation Area Advisory Committee	Cllr Bower Cllr Hughes (sub) tbc (sub) tbc	1 yr - to May 2023	Planning Policy	Neil Crowther
11	Keystone Centre Management Committee	Cllr Northeast	1 yr - to May 2023	Housing & Wellbeing	Robin Wickham
12	St Mary's Community Centre, Felpham – Management Committee	Cllr Madeley	1 yr - to May 2023	Corporate Support	Carolyn Martlew
13	Bognor Regis Regeneration Board and Bognor Regis Regeneration Steering Group	Cllr Edwards	1 yr - to May 2023	Economy	Denise Vine
14	Arun Wellbeing and Health Partnership	Cllr Pendleton Cllr Rhodes	1 yr - to May 2023	Housing & Wellbeing	Robin Wickham

REPRESENTATION ON OUTSIDE BODIES – 2022-23

15	West Sussex Health and Adult Social Care Committee	Cllr Pendleton	1 yr – to May 2023	Housing & Wellbeing	Robin Wickham
16	LGA's Coastal Issues Special Interest Group – [Appointment made by the LGA]	Cllr Bicknell	1yr to Sep 2022	Environment	Roger Spencer
18	Coastal West Sussex Partnership Board (formerly Coastal West Sussex Area Investment Framework Board)	Cllr Gunner Cllr Cooper [Andy]	1 yr - to May 2022	Economy	Denise Vine
20	Police and Crime Panel	Cllr Pendleton Sub: Cllr Cooper [Alison]	1 yr – to May 2022	Housing & Wellbeing	Robin Wickham
21	Rural West Sussex Partnership	Cllr Roberts	1 yr – May 2023	Economy	Denise Vine
22	Safer Arun Partnership	Cllr Alison Cooper Cllr Rhodes	1 yr to May 2023	Housing & Wellbeing	Robin Wickham
23	Coastal West Sussex Planning Board	Cllr Bower	1 yr to May 2023	Planning Policy	Karl Roberts
24	Coast to Capital Strategic Joint Committee	Leader of the Council Cllr Gunner Sub: Deputy Leader – Cllr Pendleton	1 yr to May 2023	Policy & Finance	Denise Vine
26	West Sussex Fire & Rescue Services Inter Authority Fire & Rescue Liaison Group	Cllr Pendleton	t.b.c.	Housing & Wellbeing	Robin Wickham
28	Arun Hub Partnership Board [formally known as Integrated Prevention and Earliest Help (IPEH) Board]	Cllr Cooper [Alison]	1 year to May 2022	Residential and Wellbeing Services	Robin Wickham
30	Greater Brighton Economic Board	Leader of the Council – Cllr Gunner Sub: Deputy Leader – Cllr Pendleton	1 year to May 2023	Policy & Finance	Denise Vine
31	Inter Authority Air Quality Group	Cllr Rhodes	1 year to May 2023	Environment	Nat Slade
32	South East Coastal Group Monitoring Meeting	This is an Officer Group to which the Councillor appointed is invited to attend once per year – Cllr Staniforth	1 year to May 2022	Environment	Nat Slade

REPRESENTATION ON OUTSIDE BODIES – 2022-23

33	A27 Arundel Improvements Consultation Group NOTE: This group was disbanded and reformed at Council on 17 March 2021	Cllr Catterson Cllr Dendle Cllr Roberts Cllr Gunner [as Leader of the Council]	March 2021 to TBC	Policy & Finance – as a major partnership function	Jackie Follis
34	Angmering Advisory Group	Cllr Cooper (Chair) Cllr Bicknell Cllr Clayden	1 year to May 2023	Planning Policy	Neil Crowther
35	North Littlehampton Advisory Group	Cllr Chace Cllr Rhodes Cllr Northeast	1 year to May 2023	Planning Policy	Neil Crowther
36	Yapton, Ford & Clymping Advisory Group	Cllr Jones Cllr Worne	1 year to May 2023	Planning Policy	Neil Crowther
37	Barnham, Eastergate and Westergate Advisory Group (BEWAG)	Cllr Charles Cllr Hughes Cllr Thurston	1 year to May 2023	Planning Policy	Neil Crowther
38	Aldwick West & Pagham Advisory Group	Cllr Coster Cllr Smith Cllr Hamilton Cllr Huntley	1 year to May 2023	Planning Policy	Neil Crowther
39	West Bersted Advisory Group	Cllr Batley Cllr Lury Cllr Yeates	1 year to May 2023	Planning Policy	Neil Crowther
40	Civil Military Engagement Events Group and Military Champion for Arun District Council [through WSCC]	Cllr Edwards	1 year to May 2023	Housing & Wellbeing	Robin Wickham
41	WSCC – Joint Climate Board	Cllr Staniforth	1 year to May 2023	Policy & Finance	Philippa Dart
42	Arun Integrated Prevention & Earliest Help [IPEH] Hub Partnership Advisory Board	Cllr Alison Cooper	1 year to May 2023	Housing & Wellbeing	Robin Wickham/Joy Bradbury Ball

This page is intentionally left blank

ARUN DISTRICT COUNCIL

ANNUAL COUNCIL MEETING – 18 MAY 2022

APPOINTMENT OF GROUP LEADERS AND DEPUTY LEADERS – 2022-23

The Council is

RECOMMENDED – To note the appointment of the other Group Leaders as follows:

- (1) Leader of the Opposition and Liberal Democrat Group –
Councillor James Walsh

Deputy Leader of the Opposition and Liberal Democrat Group –
Councillor Stanley

- (2) Leader of the Independent Group – Councillor Tony Dixon

Deputy Leader of the Independent Group – Councillor Hugh
Coster

- (3) Leader of the Arun Independent Group – Councillor Steve
Goodheart

Deputy Leader of the Arun Independent Group – Councillor
Sandra Daniells

- (4) Leader of the Green Group – Councillor Isabel Thurston

Deputy Leader of the Green Group – Councillor Faye Catterson

This page is intentionally left blank